

# INFORMATION BULLETIN

## WORKFORCE INVESTMENT ACT

Number: WIAB05-4

Date: July 13, 2005  
Expiration Date: 7/15/06  
69:72:pc:9372

TO: WORKFORCE DEVELOPMENT COMMUNITY

SUBJECT: PY 2004-05 PARTICIPANT DATA REPORTING DEADLINE—  
AUGUST 5, 2005

The purpose of this bulletin is to advise all subgrantees that the deadline for submission of any data revisions for the client records included in performance calculations for the Program Year (PY) 2004-05 Annual Report is August 5, 2005. These data include supplemental wage data, Data Change Requests, and any other data revisions. To review the timeline for the Annual Report, see attachment.

The client cohorts for the PY 2004-05 performance calculations are the following (based on exit date):

Reporting Item	Annual Report PY 2004
	Time Period (Exit Cohort) to be Reported
Total Participants	7/1/04 to 6/30/05
Total Exiters	4/1/04 to 3/31/05
Youth Diploma or Equivalent Rate	4/1/04 to 3/31/05
Skill Attainment Rate	4/1/04 to 3/31/05
Employer Customer Satisfaction	1/1/04 to 12/31/04
Participant Customer Satisfaction	1/1/04 to 12/31/04
Entered Employment Rate	10/1/03 to 9/30/04
Credential and Employment (Adults, Dislocated Workers, or Older Youth)	10/1/03 to 9/30/04
Six Month Retention Rate	4/1/03 to 3/31/04
Six Month Earnings Change or Earnings Replacement	4/1/03 to 3/31/04
Younger Youth Retention Rate	4/1/03 to 3/31/04

If there is an exceptional circumstance that interferes with the submission of the final Individual Participant Data by close of business August 5, 2005, please notify Liz Clingman, Manager, Systems Support Section, prior to close of business August 4, 2005. Liz Clingman may be reached at (916) 654-9699. Each request will be considered on a case-by-case basis.

The Employment Development Department Workforce Investment Division (EDD WID) must comply with the Department of Labor (DOL) Employment and Training Administration deadline of October 1, 2005, issued in the Training and Employment Guidance Letter (TEGL) [14-03](#), Change 1. This requires EDD WID to compile the data by August 26, 2005, to ensure that the report has time to go through the clearance process by September 30, 2005, and be transmitted to DOL by October 1, 2005.

If you have any questions about this bulletin, please contact Shawn Armstrong of the Performance Management Unit at (916) 654-9043.

/S/ BOB HERMSMEIER  
Chief  
Workforce Investment Division

Attachment

**WIA PY 2004-05 YEAR END PARTICIPANT REPORTING TIMELINE****Locals****EDD**